



St Albert's Catholic Primary School
Policy Statement on Charging for School Activities
2025 - 2026

Introduction

This document is a statement of the aims, principles, and strategies in respect of charging for School Activities.

It is in accordance with Government legislation and emanates from the School's Mission Statement and supports the School's Equal Opportunities Policy.

Aims

The Governing Body recognises the valuable contribution that the wide range of additional activities, including excursions, residential experiences and clubs can make towards personal and social education and aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Principles

1. Projects and pursuits requiring additional funding are regarded as an integral aspect of the corporate life of the school.
2. Pupils should not be debarred from such activities as a consequence of their parent's inability to finance their participation.

Strategies

1. The school will not levy any charges for routine activities which occur wholly or mainly within school hours.
2. The financing of special educational visits of a specific or general nature that take place whether in or out of school but within the school timetable, will rely upon voluntary contributions from parents.
3. The school will cancel any planned venture if the uptake is insufficient and therefore, financially not viable.
4. No child will be disadvantaged or excluded from any activity because parents refuse or are unable to make a voluntary contribution.
5. When activities that do require extra financing are planned, parents will receive advance notice of the event including details of voluntary contributions.
6. The school will, when advertising a specific activity, request parents to signal their intention, usually on a pro-forma, whether or not they wish their child to participate and whether or not they are willing to make a voluntary contribution.
7. In the event of the visit being for a whole day, pupils in receipt of free school meals will be provided with packed lunches.

8. The school will maintain detailed records of income and expenditure in respect of all educational visits.
9. No charges will be made for educational activities that occur outside school hours when such activities are part of the school's statutory duties regarding the delivery of the National Curriculum or the Religious Education of Pupils.

Optional Activities

1. When optional activities are arranged these will take place wholly or mainly outside school hours. Participation in any optional activity will be on the basis of parental choice and a willingness to meet such charges are incurred.
2. In the event of a residential visit being arranged parents will be given early advanced notice and will be provided with the facility to make weekly contributions towards the costs.

Instrumental Tuition

The school currently offers instrumental tuition to pupils at Key Stage 2 under the Service Level Agreement paid by the school. Contributions towards the cost of this tuition are not requested from parents.

Club Activities

Extra-curricular clubs and societies operate at various periods during the academic year.

Clubs of a sporting nature are largely seasonal and are offered to pupils at Foundation Stage, KS1 and KS2.

All coaching and tuition provided by school-based staff is free of charge, as is transport to and from venues and stadia for competitive matches.

Coaching and activities from other providers may carry a charge.

The Breakfast Club should be self-supporting, and parents are required to contribute towards the cost. The cost for each session is £2.50.

External Service Charges

The school currently does not offer facilities to outside agencies.

Agreed on _____

Signed By _____ Chair of Governors

Signed By _____ Head Teacher

